



Keystone Novelties Distributors, LLC

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Rcvd T.O.P. 5-5-2022

22Z-0029

Scanned

May 5, 2022

Town of Penfield
3100 Atlantic Ave, 2nd Floor
Penfield, NY, 14526

Attn: Zoning Board of Appeals,

We are in the process of planning for our annual Fourth of July tent sales. I have included in this package everything that I believe is necessary for the purposes of applying for our permit. Below is an outline of our intended event & supporting documents provided with this submittal.

Location/Hours & Documents:

- **Location of Sale: (1601 Penfield Rd
Penfield, NY 14625)**
- **Sale Dates: 6/22/2022 through 7/5/2022**
 - Tent is set a few days before & site is clear by July, 10th
 - Hours of Operation: 9am to 9pm Daily, 9am to 10:30pm on the 3rd & 4th.
- **Application(s) included: License - Itinerant Merchant/Business/Vendor**
- **Letter of Permission: Copy of signed lease**
- **Plot Map Diagram: Showing proposed tent location on the property**
- **Tent Layout: Showing tables and exits,**
 - The tent is installed by professional rental company and will be anchored per manufacturers instruction approximately every ten feet around the perimeter of the tent.
- **Flame Retardant Certificate: Copy of the tent fabric flame certificate**
- **Insurance Certificates: Liability &/or Workers Comp Ins. Certs. attached**
- **Fees: Check for \$110.00 to pay for the permit. If no check is included, please provide amount & instructions for prompt payment.**

The tent will be put up a few days in advance and removed as soon as possible after July 5th but no later than July 10th. We post "No Smoking" & "Exit" signs at all egress points and always have (2) fire extinguishers on hand. A local area manager will be tasked with removing trash and cardboard from the site daily to ensure litter is not created

Should you have any questions or if anything has changed for this year, please call or email me at 717-390-0844 or permits@keystonenovelties.com.

Respectfully,

Alex Mutzabaugh
Field Operations Manager

- LOCATION NAME: PANORAMA NY PANORAMA PLAZA
- LOCATION ADDRESS: 1601 PENFIELD ROAD, PANORAMA NY 14625
- NOTES:

LEGEND:

PORT-A-JON



GENERATOR

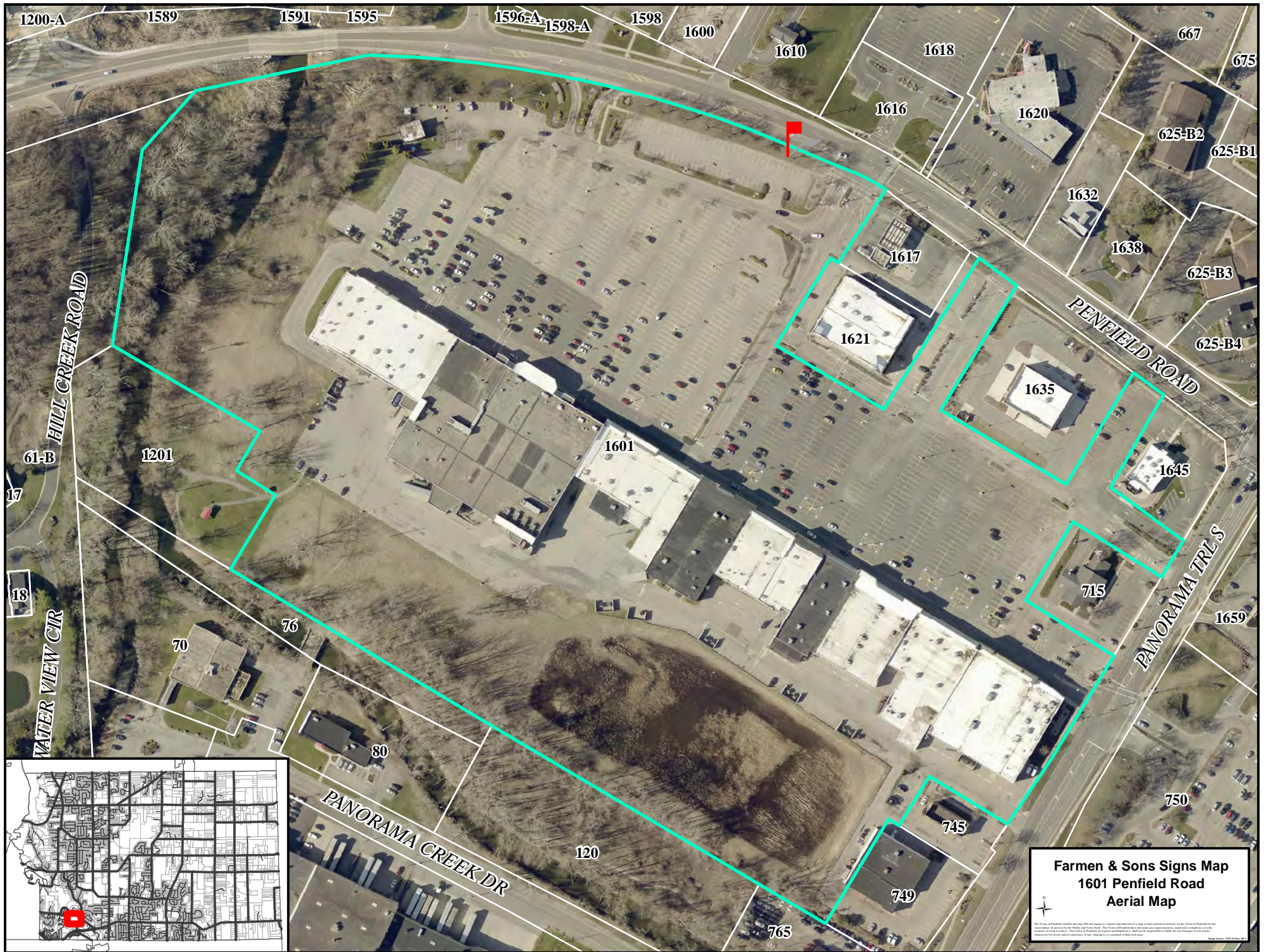


TENT



STORAGE UNIT





Farmen & Sons Signs Map
1601 Penfield Road
Aerial Map



This map is for informational purposes only and does not constitute an offer of insurance or any other financial product. The information on this map is not intended to be used as a basis for any investment decision. The information on this map is not intended to be used as a basis for any investment decision. The information on this map is not intended to be used as a basis for any investment decision.